

KIPDA DISTRICT EARLY INTERVENTION COMMITTEE MEETING

October 23, 2006

Minutes

K.I.D.S. Center, Louisville, Kentucky

Members/Designees Present: Christie Dwyer, Sue McGill, Becky Skrine, Angie Guest, Cindy Holmes, Julie Leezer, Barbara Borie, Ann Phillips.

Members/Designees Not Present or Represented: Carrie Bearden, Lynn Webster, Michele Harmon, Mona McCubbin, Ann Finney, Shawna White, Karen Pass, Antoinette Judkins, Eileen Deren, Jon Lee, Jill Lemmenes, Sandy Milburn, Melinda Atkins.

Staff Present: Alicia Dailey, Cathy Moser.

Guests Present: Liz Schumacher, U of L Neonatal Follow-up Program; Sheilah Abramson-Miles, JCPS.

SUBJECT	DISCUSSION	ACTION
Minutes	Alicia emailed corrections to August's minutes to DEIC members. September minutes were reviewed. Correction on page 2 needed.	Alicia Dailey will make correction.
Jefferson County Early Childhood Interagency Transition Agreement	Questions & Comments Concerning Nov. 14 th Meeting with Brenda Mullins, Joyce Robl and Kirsten Hammock (as of this DEIC meeting. <i>Please note that some changes were made prior to the November 14th meeting. They will be reflected in next month's minutes.</i>): <ol style="list-style-type: none">What is First Steps' position on the Kentucky Early Childhood Interagency Transition Agreement (KECITA) and the Jefferson County Early Childhood Interagency Transition Agreement (JCECITA)?What does the DEIC's signature imply? What does First Steps want the DEIC to do?What is the DEIC committing to by signing this agreement? Who is responsible for informing the other parties in the transition agreement about their responsibilities?	<p>Alicia will email draft of questions to DEIC members for comment. Everyone is asked to review the interagency agreement and the question & answer document prior to the Nov. 14th meeting.</p> <p>Alicia will invite PSCs only to the Nov. 14th meeting since it is a PSC Networking meeting. There is no need to involve providers at this point until there are more definitive answers to our questions.</p>

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	<p>4. Will there be seven (7) different transition agreements for each of the seven (7) counties in the KIPDA district?</p> <p>5. How will implementation of this agreement affect the daily practice of First Steps providers? The Q & A document did not identify specific changes.</p> <p>6. Since HB 355 did not pass and since the three commissioners at the state level have not yet signed the state interagency agreement, isn't it premature to proceed with implementation of the interagency transition agreement on the regional and county levels? What regulatory agency is driving the adoption of the transition agreement?</p> <p>Comment: Christie Dwyer said that the agreement originated with Dr. Kim Townley. The purpose was to have one packet and pull all of the community and educational resources together to make families and other programs aware of each others' services.</p> <p>7. Who is in charge of coordinating the overall implementation of the transition agreements on the county, regional and state levels?</p> <p>8. Who will be responsible for keeping the list of resources updated for families?</p> <p>9. A strong transition agreement already exists between First Steps and Jefferson County Public Schools (JCPS), and it has taken many years of hard work, communication and cooperation to arrive at this point. If the DEIC does not sign the new transition agreement, then current services provided to children and families transitioning from Part C to Part B will continue without changes, correct? We do not believe that anything detrimental will happen to families.</p> <p>Comment: Other services (such as Domestic Violence services) are already incorporated under transition. Julie Leezer stated that not everyone will have a transition plan, but community resources will be made available to everyone. Julie and Christie Dwyer stated that the new interagency agreement expands resources to children without disabilities. Christie added that there are small communities that duplicated services and weren't aware of each other.</p> <p>10. What is the status of changes the DEIC submitted to Brenda Mullins to incorporate into the agreement? Will there be another draft of the agreement to review prior to January 1, 2007?</p>	<p>Alicia will inform PSCs that this meeting is for information gathering purposes.</p> <p>Providers are encouraged to visit First Steps' website and answer the question of the month: What assessment tools are you using?</p>

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	<p>11. Who will be responsible for convening the annual meeting of all of the stakeholders?</p> <p>12. How will the transition agreement be funded? Where will the money come from to train all First Steps providers?</p> <p>13. First Steps will be the lead agency only for children birth to three with disabilities who meet First Steps' eligibility criteria – not for all children birth to three. Who will be the signatory authority for children without disabilities, prenatal to 6? First Steps would not need to be involved with typical children and families, prenatal to six.</p> <p>Comment: Julie stated that it had already been determined that First Steps would be the lead agency for all children 0-3.</p> <p>14. Since Metro Louisville has “211” – supposedly a comprehensive resource directory – why would we want to duplicate this with a splinter resource directory about transition?</p> <p>15. If the DEIC's signature commits us only to First Steps' responsibilities identified in the agreement, (A2-G2), we would feel more comfortable signing off on the responsibilities that we believe we can do rather than signing off on the whole agreement. Even within A2-G2, there are some items that we believe we cannot do.</p> <p>16. The Q & A document, page 2, it says, in reference to all children and families prenatal to six, that “The new process will assure all current legal requirements/mandates are considered and upheld, with recommended practice encouraged to assure high quality.” What research has been conducted about transition for typical children, and what is “recommended practice” for typical children? And can't parents get this information directly from the school system?</p> <p>17. On page 3 of the Q & A document, what is meant by, “Those original agreements were rolled into the new process with additional decision making for responsibilities by community partners...”?</p> <p>18. If the DEIC signs this agreement, why should First Steps providers be trained on the assessment guide when First Steps does not require providers to use assessment tools from an approved list?</p>	

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	<p>Comment: Liz Schumacher stated that Beth Rous sees the standards and the continuous assessment guide as pieces that First Steps had representation on the original committee.</p> <p>19. If the DEIC signs this agreement, are we committing ourselves to use the standards? If so, who will train First Steps providers and how will this training be funded?</p> <p>Comment: Cindy Holmes suggested that we should look up to the lead agency (DPH) to tell us what to do regarding implementing the standards and to train us. Trainers from DOE may not be familiar enough with the First Steps system to tailor the training to the needs of First Steps providers.</p>	
Point of Entry Report	Cindy Holmes reported. 1) Referrals: 159 referrals for September. 2) Child Find: On 9/14, Mary Vorseth provided information on First Steps to the Oldham County Preschool Program staff. On 9/14, Mary Vorseth staffed a First Steps booth at the Oldham County Health Fair. On 9/28, Jana Cook staffed a First Steps booth for the Spencer County Family Resource Center and Youth Services Fair. 3) Provider Shortages: a) SLP with feeding and oral motor expertise – all counties; b) SLP – Bullitt.	
Technical Assistance Team Report	<p>Cathy Moser: She sees improvement on outcome statements on the IFSP. She encourages providers to write more outcomes. She rarely sees outcomes on receptive language. She is still not seeing the primary service provider (PSP) model documented on the IFSP, but it is not in regulation and our system doesn't support it. Barbara Borie wondered if Cathy is seeing good things because the First Steps system is currently not perpetually changing as it has in the past. Cathy agreed with this assessment. Cathy commented that we still do not have federal regulations from IDEIA 2004. Alicia Dailey: 1) Beginning in January 2007, each TAT will conduct regional provider orientations on a monthly basis. 2) First Steps Code of Ethics – Alicia corrected what had been previously been stated about the Code of Ethics. It had been previously stated that Dr. Shepherd had reportedly said at the Infant Toddler Institute that the draft Code of Ethics would be posted on the website for comment. This is not correct. Forty (40) providers will be randomly selected to comment on the draft.</p>	
Provider Mini-Conference on Home	Suggested training items: How to handle conflict, how to conduct a meeting, dealing with parents who smoke (There may not be anything service	Discussion tabled.

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Visiting 101	coordinators and providers can do when parents smoke in their own home).	
Other Items	January 25, 2007: Prematurity conference sponsored by U of L Neonatal Follow-up. Cost: \$30 for five-hour course. Location: Norton Medical Pavillion, across from Metro United Way (formerly the old Methodist Hospital), at the corner of Broadway and Floyd. CEUs will be provided.	

**Next meeting: November 14, 2006, 8:45-10:15 a.m.
Joint DEIC-PSC Networking Meeting
The Clifton Center, 1127 Payne St.**

**Agenda:
Jefferson County Early Childhood Interagency Transition Agreement**